

**CITY OF ALVARADO  
REQUIREMENTS FOR SUBMITTING A  
RESIDENTIAL BUILDING PERMIT  
FOR NEW CONSTRUCTION, ALTERATIONS OR ADDITIONS**

We currently operate under the 2012 International Building Code, 2012 International Fire Code, 2012 International Mechanical Code, 2012 International Plumbing Code, 2011 National Electric Code and the 2012 International Energy Code.

1. Building permit application must be filled out completely and signed.
2. All permit fees must be paid before permit is issued.
3. One set of folded complete set of plans shall include:
  - a. Plat plans
  - b. Floor plans
  - c. Roof plans
  - d. Exterior elevations
  - e. Construction details
  - f. Structural plans (must include second floor framing plan when applicable)
  - g. Electrical plans (maybe combined with floor plan when applicable. Must have electrical legend)
  - h. Plumbing plans (maybe combined with floor plan)
  - i. Foundation plan (maybe combined with floor plan)
4. Engineering letter for foundation design is required.
5. Landscaping plan – City of Alvarado Code, Section 42-831.
6. RES check report