

Receipt#: _____

**CITY OF ALVARADO
SPECIAL EVENT PERMIT APPLICATION**

Date: _____ Clerk: _____ Permit #: _____ Total Fee: _____

Type of Event: _____
Examples: Parade, Circus, Carnival, Tent Show, Temporary Event, Block Party

Date of Event: _____ Time of Event: _____

Description of Event: _____
(Number of Vehicles, Types of Animals, Loud Music, etc.)

Route or Location: _____

Will the city's electricity be used for this event? Y or N

Will traffic barricades be needed? Y or N How Many: _____

Will you need delivery and set-up after hours? Y or N What time: _____

Will merchandise or food be offered? Y or N Explain: _____

Person or Organization Requesting Permit:

Name: _____ Phone: _____

Address: _____

Person Who Will be Responsible for Event:

Name: _____ Phone: _____

DOB: _____ DL or State ID#: _____

Address: _____ Email: _____

Applicants Signature: _____

	Signature	Approval	Denial
City Manager:	_____	_____	_____
Chief of Police:	_____	_____	_____
Fire Marshal :	_____	_____	_____
City Inspector:	_____	_____	_____
Public Works Director:	_____	_____	_____

Please read the following indemnification statement per City Ord. 4-25:

“Licensee shall defend, protect and keep city forever harmless and indemnified against and from any penalty, or any damage, or charge, imposed for any violation of any law, ordinance, rule or regulations arising out of the use of the property by the licensee, whether occasioned by the neglect of licensee, its employees, officers, agents, contractors, or assigns or those holding under licensee. Licensee shall at all times defend, protect, and indemnify and it is the intention of the parties hereto that licensee hold city harmless against and from any and all loss, cost, damage, or expense, including attorney’s fees, arising out of or from any accident or other occurrence on or about the property by licensee, its agents, employees, customers and invitees, except when caused by the negligence or willful misconduct of the city, its officers, employees or agents, and only then to the extent of the proportion of any fault determined against city for its willful misconduct. Licensee shall at all times defend, protect, indemnify and hold city harmless against and from any and all loss, cost, damage, or expense, including attorney’s fees, arising out of or from any and all claims or causes of action resulting from any failure of licensee, its officers, employees, or agents, contractors or assigns in any respect to comply with and perform all the requirements and provisions hereof.”

I acknowledge that I have read and understand the above statement. I further acknowledge that I will be responsible for all clean up associated with this event.

Signature of Applicant/Authorized Agent

Date